



**NCBDN BOARD MEETING**  
**October 18, 2024**  
**9:00 a.m.**  
**Electronic Meeting**  
**1135 Kildaire Farm Road, Suite 200**  
**Cary, NC 27511**

**AGENDA**

<b>Starting time</b>	<b>Agenda</b>	<b>Time Allotted</b>	<b>Outcomes</b>
<b>9:00 am</b>	<ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Approval of Agenda</li> <li>• Welcome Janice Shannon</li> <li>• Conflicts of Interest</li> </ul>	10 minutes	<ul style="list-style-type: none"> <li>• Quorum reached</li> <li>• Agenda approved</li> <li>• Review SEI letter</li> </ul>
<b>9:10 am</b>	<u>Secretary's Report</u> <ul style="list-style-type: none"> <li>• August 2024 Open &amp; Closed Minutes</li> </ul>	5 minutes	<ul style="list-style-type: none"> <li>• Minutes approved</li> </ul>
<b>9:15 am</b>	<u>Treasurer's Report</u> <ul style="list-style-type: none"> <li>• August &amp; September 2024 Cash Flow Report</li> <li>• August &amp; September 2024 Savings Report</li> <li>• August &amp; September 2024 Budget Report</li> <li>• August &amp; September 2024 Investment Report</li> <li>• FY 23/24 Audit Review</li> </ul>	10 minutes	<ul style="list-style-type: none"> <li>• Financial reports approved</li> <li>• FY23/24 Final Audit approved</li> </ul>
<b>9:25 am</b>	Public Comment	5 minutes	
<b>9:30 am</b>	Licensing Administrator Report <ul style="list-style-type: none"> <li>• Numbers</li> </ul>	5 minutes	<ul style="list-style-type: none"> <li>• Information</li> </ul>
<b>9:35 am</b>	Discussion regarding partial credit for Category F applicants. Guest: Amy Smith, BCNS.	45 minutes	<ul style="list-style-type: none"> <li>• Information/Discussion</li> </ul>
<b>10:20 am</b>	<u>Closed Session –</u> <ul style="list-style-type: none"> <li>• <b>Investigations</b> [Article 33C of Chapter 143, § 143-318.11 (7) and NCBDN ByLaws, Article V (5) Section 4 (7)]</li> <li>• <b>Applications</b> [Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8)]</li> </ul>	45 minutes	<ul style="list-style-type: none"> <li>• Information/Updates</li> </ul>
<b>11:05 am</b>	Open Session <ul style="list-style-type: none"> <li>• Actions Related to Closed Session</li> <li>• Annual Reports due October 31</li> </ul>	15 minutes	<ul style="list-style-type: none"> <li>• Vote on actions related to closed session.</li> <li>• Update</li> </ul>
<b>11:20 am</b>	Unfinished Business/New Business <ul style="list-style-type: none"> <li>• Hurricane Helene provisions</li> </ul>	15 minutes	<ul style="list-style-type: none"> <li>• Information/Discussion</li> </ul>
<b>11:35 am</b>	Public Comment	5 minutes	
<b>11:40 am</b>	Adjourn		