

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: April 19, 2024

Board Members: Amanda Holliday, Deanna Didiano, Analia Camarasa, Maggie King, Patricia Pitts

Staff: Marnie Jones, *Executive Director*

Guest(s): Amy Smith, ANA, Weldon Jones, *NCBDN General Counsel*

Absent: Christie Nicholson, Sarah Thomas

Call to Order –Amanda Holliday

The meeting was called to order at 9:17 a.m. A quorum was present. No conflicts of interest were presented.

The agenda was sent out to the Board electronically for review. Patricia made a motion to approve the agenda as presented. Analia seconded the motion. Roll call to approve agenda:

- Analia – Approve (& present)
- Deanna – Approve (& present)
- Maggie – Approve (& present)
- Patricia - Approve (& present)
- Amanda - Approve (& present)

Secretary’s Report – Patricia Pitts

The March 2024 open meeting minutes were provided for electronic review prior to the meeting. Deanna motioned to approve the minutes presented. Maggie seconded the motion. Amanda asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.

Treasurer’s Report – Amanda Holliday (for Christie Nicholson)

The March 2024 Cash Flow reports, Budget reports, Investment reports, and Savings reports were sent for prior review to the Board electronically. Marnie noted that per NCBDN policy, she needs approval to move excess operating income from checking to savings, and then from savings into two business CDs. Approximately 172k will move from checking to savings. Then, approximately 277k will move from savings into two equal CDs, one for 12-months, and one for 18-months. Maggie motioned to approve the financial reports as presented, and approve the transfer of funds as presented. Deanna seconded the motion. Amanda asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.

Public Comment – Amanda Holliday

-N/A

Licensing Specialist Report – Marnie Jones (for vacant position)

Marnie reported the total active licensee count at 4,113. Additionally, there were twelve Provisional licensees. Since the last administrative numbers report given on March 15, 2024, there had been fifty-seven new licensees, seventy licensees had gone inactive, and twenty-two licensees had relinquished. There are 135 licensees who have expired from the last renewal season. They have until May 31 to renew with a late fee.

Compact Discussion: Amanda Holliday

Amanda recapped the presentations and information the Board has been receiving since hosting NCAND, BCNS, and CSG to speak at each Board meeting on their position and information regarding the proposed dietitian compact.

The Board recapped the outstanding unknowns:

- Inequality in application for both populations we license.
- Unknown administrative strain on resources to comply.
- Unknown financial impact on loss of operating income and cost to implement. Fee to be determined by state, however there is also guidance not to make it too high so that it discourages participation.
- Unknown impact on Board autonomy with respect to investigations and background reviews.
- Uncertainty whether licensees understand the true nature of the process and whether it will indeed be “easier” for them.

The Board members also discussed perhaps sitting in on the NCAND meetings to stay abreast of legislative movement, as well as perhaps reach out to Nebraska to hear their experience. Weldon advised that if legislation was moved forward, it is likely that the legislators would reach out to the NCBDN for education. Discussed developing a one-sheeter for both legislators as well as licensees with information known to date.

Closed Session

Maggie motioned to close the meeting for discussion regarding **discussion of applications**, pursuant to Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8). In addition, closure for **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7); Article 5 of the Bylaws, Section 4 (7) and **HR Review/Qualifications** pursuant to Article 33C of Chapter 143, § 143-318.11(6) and NCBDN Bylaws, Article V(5) Section 4(6). Analia seconded the motion. No further discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.

- There were no members of the public to move to the waiting room.

HR Committee Discussion – Amanda Holliday (for Sarah Thomas and Christie Nicholson)

- Amanda noted that Licensing Specialist Teresa Reese did not make it successfully through her 90-day introductory period and a search for a new candidate has been underway.

Application review – Education Committee

- An applicant brought forward a matter of whether a supervisor qualified under the law.

Investigation Report -

Please see the Investigation report for full details.

Analia motioned to reopen the meeting at approximately 11:41 a.m. Patricia seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.

- There were no members of the public waiting to reenter.

Open Session - Amanda Holliday

Actions related to closed session:

1. Deanna motioned to ratify the approval of upgrade applicant LAPP-02ZTYB, pending adjudication of the case. Analia seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.
2. Maggie motioned to send the draft letter to the Nursing Board in case XMV32-GDOE1. Deanna seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.
3. Analia motioned to approve the renewal application approval granted under Chapter 150B-3 for DEAN-V93NQ2 and HIDO-Y19V1W. Patricia seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.
4. Patricia motioned to send the draft letter in complaint case 8XFOL-9QMOS. Maggie seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.
5. Maggie motioned to send the draft letter as presented in case ZHZR9-GJ5FM. Deanna seconded the motion. No discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.

LN Board Appointment – Amanda Holliday

After a call for LN applications to fill Analia’s upcoming vacancy, the Board put forward Janice Shannon. Babbi Hawkins has been put forward for filling Amanda’s vacancy. Amanda will be inviting Sarah Thomas to start joining weekly mtgs with Marnie as we transition.

Unfinished/New Business - Amanda Holliday

- Analia owes 93B training

Public Comment – Amanda Holliday

- N/A

Patricia motioned to adjourn the meeting at 11:53 a.m. Maggie seconded the motion. No further discussion. Roll call to approve motion: Analia – Yes, Deanna – Yes, Patricia – Yes, Maggie – Yes, Amanda – Yes.