

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: August 23, 2024

Board Members: Sarah Thomas, Christie Nicholson, Deanna Didiano, Maggie King, Patricia Pitts, Babbi Hawkins

Staff: Marnie Jones, *Executive Director*; Frances Cheung, *Licensing Administrator*; Laine Moye, *Licensing Coordinator*

Guest(s): Henry Jones, *NCBDN General Counsel*

Absent: Analia Camarasa

Call to Order – Sarah Thomas

The meeting was called to order at 9:05 a.m. A quorum was present. No conflicts of interest were presented.

The agenda was sent out to the Board electronically for review. Maggie made a motion to approve the agenda as presented. Dr. Didiano seconded the motion. Roll call to approve agenda:

- Babbi - Approve (& present)
- Dr. Didiano – Approve (& present)
- Maggie – Approve (& present)
- Sarah - Approve (& present)

Secretary's Report – Sarah Thomas (for Patricia Pitts)

The July 2024 open & closed meeting minutes were provided for electronic review prior to the meeting. Maggie motioned to approve the minutes presented. Babbi seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Didiano – Yes, Maggie – Yes, Sarah – Yes.

Treasurer's Report – Sarah Thomas (for Christie Nicholson) & Marnie Jones

The July 2024 Cash Flow report, Savings report, Budget report, and Investment report were sent for prior review to the Board electronically. Marnie noted the new format that the new Accountant is using, as a Management Report with a cover sheet.

Dr. Didiano motioned to approve the financial reports as presented. Maggie seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Didiano – Yes, Maggie – Yes, Sarah – Yes.

Public Comment – Sarah Thomas

-N/A

Licensing Administrator Report – Frances Cheung

Frances reported the total active licensee count at 4,408. Additionally, there were eleven Provisional licensees since the last Board meeting on July 26, 2024. Since the last administrative numbers report given on July 26, 2024, there have been 68 new licensees, one licensee has gone inactive, and one licensee has relinquished.

Closed Session

Maggie motioned to close the meeting for discussion regarding **legal consultation**, pursuant to Article 33C of Chapter 143, §143-318.11(3); Article 5 of the Bylaws, Section 4 (3), as well as closure for **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7). Babbi seconded the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Didiano – Yes, Maggie – Yes, Sarah – Yes.

- There were no members of the public to move to the waiting room.
 - 9:13 a.m. Christie Nicholson joined the meeting.
 - 9:16 a.m. Henry Jones joined the meeting.

Legal Consultation – Henry Jones

- Henry advised the Board on several cases that were overdue to be closed.

Investigations

- 9:19 a.m. Patricia Pitts joined the meeting.

Please see the Investigation report for full details.

Maggie motioned to reopen the meeting at approximately 10:11 a.m. Patricia seconded the motion. No discussion. Roll call to approve motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.

- There were no members of the public waiting to reenter.
- 10:12 a.m. Henry left the meeting.

Open Session – Sarah Thomas

Actions related to closed session:

1. Maggie motioned to close case 2021-0187. Christie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.
2. Dr. Didiano motioned to close case 2022-0194, upon approval of draft letters by Investigation Committee. Maggie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.

3. Patricia motioned to close case 2022-0197. Christie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.
4. Maggie motioned to dismiss complaint 2024-0207, using draft letter as presented to send to Complainant. Christie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.

Board Appointment Updates – Marnie Jones

Marnie noted that the earliest the General Assembly will be able to meet to approve the recommendation for the person who will replace Analia is November, so Analia will need to continue to serve on the Board through at least November 2024.

Unfinished/New Business – Marnie Jones

Marnie noted that she will be on vacation from the end of August to early September and requested giving Frances and Laine a point person from the Board to contact regarding any issues, questions or concerns that may arise during her time away. Sarah, Maggie and Christie offered to be point of contacts.

Public Comment – Sarah Thomas

- N/A

Christie motioned to adjourn the meeting at 10:20 a.m. Maggie seconded the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Christie – Yes, Dr. Didiano – Yes, Maggie – Yes, Patricia – Yes, Sarah – Yes.