NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: April 17, 2026

Board Members:	Sarah Thomas, Christie Nicholson, Janice Shannon, Patricia Pitts
Staff:	Marnie Jones, *Executive Director;* Frances Cheung, *Licensing Administrator;* Laine Moye, *Licensing Coordinator*
Absent:	*Babbi Hawkins, Eugene Leung, Maggie King*

Call to Order – Sarah Thomas
The meeting was called to order at 9:07 a.m. A quorum was present. Sarah noted that Dr. Eugene Leung has been appointed as the physician public member replacement to Dr. Didiano on the Board, and noted that Dr. Leung is not able to attend the meeting today due to a conflict in his schedule. The Board reviewed the Statement of Economic Interest letter from the State Ethics Commission regarding Dr. Leung and noted that a potential for a conflict of interest was found, but the potential conflict identified does not prohibit service on the Board.

The agenda was sent out to the Board electronically for review. Pat made a motion to approve the agenda as presented. Janice seconded the motion. Roll call to approve agenda:

- Christie – Approve (& present)
- Janice – Approve (& present)
- Pat – Approve (& present)
- Sarah - Approve (& present)

Secretary's Report – Patricia Pitts
The March 2026 open and closed meeting minutes were provided for electronic review prior to the meeting. Janice motioned to approve the March 2026 minutes as presented. Christie seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

Treasurer's Report – Christie Nicholson
The March 2026 Cash Flow report, Savings report, Budget report, and Investment report were sent for prior review to the Board electronically. Janice motioned to approve the March 2026 financial reports as

presented. Pat seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

Draft Budget FY 2026/2027 Review – Marnie Jones
Marnie walked the Board through the draft Budget for FY 2026/2027. Prior to this meeting, Marnie and Christie went through each line item together. Marnie noted that if anyone has any questions, concerns or suggestions for any changes, updates can be made before the final version of the Budget is voted on during the Board meeting in June. No motion is needed at this time.

Public Comment – Sarah Thomas
N/A

Licensing Administrator Report – Frances Cheung
Frances reported the total active licensee count at 5,291 and the Provisional licensee count at 8. Since the last administrative numbers report given during the last Board meeting on March 27h, there have been 82 new licensees, thirty-four licensees have gone inactive, and seven licensees have relinquished.

4,822 licensees have renewed their licenses to date.
186 licensees currently have Expired status.

Late renewal reminder postcards were mailed out at the beginning of April.
A late renewal reminder email will be sent out on Monday, April 20th.

Closed Session
Christie motioned to close the meeting for discussion regarding **Applications**, pursuant to Article 33C of Chapter 143, §143-318.18(6) and **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7) and NCBDN ByLaws, Article V (5) Section 4 (7). Janice seconded the motion. No further discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

Applications – Marnie Jones
The Board reviewed renewal applicant BREW-G7IVFW

Investigations – Marnie Jones
Please see the Investigation report for full details.

The Board reviewed new applicant MEEK-EBN73E.

Janice motioned to re-open the meeting at 9:54 am. Pat seconded the motion. No discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

Open Session – Sarah Thomas

Actions related to closed session:

- Janice motioned to approve waiver of late fee for Renewal Applicant BREW-G7IVFW. Pat seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.
- Pat motioned to send Cautionary letter to Applicant MEEK-EBN73E. Janice seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

Compact Information/Update – Marnie Jones
Weldon is seeking Rep. Burgin for comment.

Advocacy Day, sponsored by NC AND, was postponed to next week. NC AND is hoping for a compact bill to be introduced in the Spring.

Unfinished Business/New Business – Marnie Jones

- The May Board meeting is cancelled.
- HR Committee will meet in May. Marnie will send suggested dates to the HR Committee for the meeting.
- Marnie shared that she will be speaking at UNC and NCCU next week.

Public Comment – Sarah Thomas

- N/A

Christie motioned to adjourn the meeting at 9:59am. Pat seconded the motion. No further discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.