NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: June 19, 2026

Board Members:	Sarah Thomas, Babbi Hawkins, Eugene Leung, Janice Shannon, Maggie King, Patricia Pitts
Staff:	Marnie Jones, *Executive Director;* Frances Cheung, *Licensing Administrator;* Laine Moye, *Licensing Coordinator*
Guest(s):	Henry Jones, *NCBDN General Counsel*
	Kaja Thompson, *Member of the public*
Absent:	*Christie Nicholson*

Call to Order – Sarah Thomas
The meeting was called to order at 9:06 a.m. A quorum was present. No conflicts of interest were presented. Sarah welcomed Dr. Leung to the Board, and also welcomed Kaja Thompson, member of the public, to the meeting. Kaja was informed that the matter relating to her application with the Board would be discussed during closed session.

The agenda was sent out to the Board electronically for review. Maggie made a motion to approve the agenda as presented. Janice seconded the motion. Roll call to approve agenda:

- Babbi – Approve (& present)
- Dr. Leung – Approve (& present)
- Janice – Approve (& present)
- Maggie – Approve (& present)
- Sarah - Approve (& present)

Secretary's Report – Sarah Thomas (for Patricia Pitts)
The April 2026 open and closed meeting minutes were provided for electronic review prior to the meeting. Janice motioned to approve the April 2026 minutes as presented. Maggie seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Sarah – Yes.

Treasurer's Report – Sarah Thomas (for Christie Nicholson)
The April and May 2026 Cash Flow reports, Savings reports, Budget reports, and Investment reports were sent for prior review to the Board electronically. Maggie motioned to approve the April and May financial reports as presented. Janice seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Leung, Janice – Yes, Maggie – Yes, Sarah – Yes.

- Pat joined the meeting at 9:10am.

Budget FY 2026/2027 Review – Marnie Jones
Marnie walked the Board through the Budget for FY 2026/2027 that was initially proposed and reviewed during the April 2026 Board meeting. Maggie motioned to approve the FY 2026-2027 Budget as presented. Janice seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Leung, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.

Public Comment – Sarah Thomas
N/A

Licensing Administrator Report – Frances Cheung
Frances reported the total active licensee count at 5,756 and the Provisional licensee count at 12. Since the last administrative numbers report given during the last Board meeting on April 17th, there have been 436 new licensees, zero licensees have gone inactive, and twenty-four licensees have relinquished.

133 licensees currently have lapsed status from this Renewal season.A postcard mailing went out to all lapsed licensees and also their employers during the first week of June.

Closed Session
Pat motioned to close the meeting for discussion regarding **Applications**, pursuant to Article 33C of Chapter 143, §143-318.18(6) **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7) and NCBDN ByLaws, Article V (5) Section 4 (7), **Legal Consultation**, pursuant to Article 33C of Chapter 143, §143-318.11(3) and NCBDN ByLaws, Article V (5) Section 4 (3), and **HR/Qualifications of Employee(s)**, pursuant to Article 33C of Chapter 143, §143-318.11(6) and NCBDN ByLaws, Article V (5) Section 4 (6). Maggie seconded the motion. No further discussion. Roll call to approve motion: Christie – Yes, Janice – Yes, Pat – Yes, Sarah – Yes.

- Kaja Thompson left the meeting at 9:23am.

- Henry joined the meeting at 9:23am.

Applications – Marnie Jones and Education Committee
The Board reviewed the application submission for SJackson.

The Board reviewed the application submission for SKlimek.

The Board reviewed the application submission for MFervil.

The Board reviewed the application submission or EQuinn.

The Board re-reviewed the application submission for YHart.

Investigations – Marnie Jones and Henry Jones
Please see the Investigation report for full details.

The Board reviewed Public Case 2026-0211.

The Board reviewed a NPDB Report that was received regarding a licensee. Although no action is needed at this time, Marnie shared that this is a novel situation as the Board has not received any direct reports from NPDB before.

The Board reviewed Complaint I16RW-B7RZ8.

The Board reviewed Public Case 2026-0210.

Legal Consultation – Henry Jones
Henry informed that there has been no action on the Social Security verification. Weldon spoke with the Chairman and no action has been taken.

Henry informed of a bill that is being discussed to give licensees universal licensure. If a person is licensed anywhere in the country, they can be licensed in N.C., as long as the law in the original state is comparatively the same as in N.C. Healthcare professions licensed under Chapter 90, including dietitians, are exempt from this bill for now.

HR/Qualifications of Employee(s) – HR Committee

- Marnie, Laine and Frances were all moved to the waiting room at 11:50am for the Board to hold a HR Qualifications meeting.
- Henry left the meeting at 11:50am.
- Marnie, Frances and Laine rejoined the meeting at 12:07pm.

Maggie motioned to re-open the meeting at 12:07pm. Janice seconded the motion. No discussion. Roll call to approve motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.

Open Session – Sarah Thomas, Marnie Jones

Actions related to closed session:

- Janice motioned to approve Applicant Jackson for licensure. Maggie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.

- Janice motioned to approve Applicant Klimek for licensure. Pat seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Janice motioned to approve Applicant Hart for licensure. Maggie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Pat motioned to issue deficiency letter to Applicant Fervil as presented. Janice seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Pat motioned to issue deficiency letter to Applicant Quinn as presented. Janice seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Maggie motioned to approve and send Cautionary letter to Applicant PEND-FO9DSB. Pat seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Maggie motioned to offer intervention program to Complainant in Public Case 2026-0211. Dr. Leung seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Maggie motioned to authorize Executive Director to reach out to original Complainant in Public Case 2026-0210 to see if they would like to add further information to the complaint. If no further information is forthcoming, motion to authorize Executive Director to work with Counsel to send Consent Order to licensee with the following terms:
    - Letter of 30 days reprimand with stay.
    - Complete Ethics Course requirement.
    - Probation for length of violation.

  Pat seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Pat motioned to send Cautionary letter to Applicant DOWN-45X3E5. Maggie seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Pat motioned to send Cautionary letter to Applicant THOM-DLG72E, pending confirmation from supervising LDN that applicant was under direct supervision. Dr. Leung seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.
- Janice motioned to approve HR Committee review and recommendations. Pat seconded the motion. No discussion. Roll call to approve the motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.

Marnie provided an update on the Dietitian's Compact legislation, which appears to have slowed in traction. The public policy meetings that were scheduled during the summer have been cancelled. It does not appear that a bill has yet been brought forward to the legislature.

Marnie shared that due to the high volume of verification requests that the Board receives, verifications will now be sent digitally only and only using the Board's standard verification letter.

Unfinished Business/New Business – Marnie Jones

Pat's position has been filled by a new Board member, Julie Kennedy. Marnie noted that this meeting will be Pat's last meeting with the Board. All thanked Pat for her commitment and service.

The Board is currently waiting for a replacement for Christie's position.

With Pat and Christie leaving, the Board will need a new Treasurer and Secretary.

Board Officers & Committees for 2026-27

The Board discussed the officer slate and committee composition for 2026-27. Marnie noted that Board members can reach out to her if they are interested in serving on any of the committees and/or officer positions. The slate will be voted on during the July Board meeting.

Public Comment – Sarah Thomas

- N/A

Pat motioned to adjourn the meeting at 12:23pm. Dr. Leung seconded the motion. No further discussion. Roll call to approve motion: Babbi – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Pat – Yes, Sarah – Yes.