NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: July 17, 2026

Board Members:	Sarah Thomas, Christie Nicholson, Eugene Leung, Janice Shannon, Julie Kennedy, Maggie King
Staff:	Marnie Jones, *Executive Director;* Frances Cheung, *Licensing Administrator;* Laine Moye, *Licensing Coordinator*
Guest(s):	Henry Jones, *NCBDN General Counsel*
Absent:	*Babbi Hawkins*

Call to Order – Sarah Thomas
The meeting was called to order at 9:03 a.m. A quorum was present. No conflicts of interest were presented. Sarah welcomed Julie Kennedy to the Board. The Board reviewed the Statement of Economic Interest letter from the State Ethics Commission regarding Julie and noted that a potential for a conflict of interest was found, but the potential conflict identified does not prohibit service on the Board.

The agenda was sent out to the Board electronically for review. Janice made a motion to approve the agenda as presented. Dr. Leung seconded the motion. Roll call to approve agenda:

- Dr. Leung – Approve (& present)
- Janice – Approve (& present)
- Maggie – Approve (& present)
- Julie – Approve (& present)
- Sarah - Approve (& present)

Secretary's Report – Sarah Thomas (for Patricia Pitts)
The June 2026 open and closed meeting minutes were provided for electronic review prior to the meeting. Maggie motioned to approve the June 2026 minutes as presented. Janice seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

- Christie joined the meeting at 9:07am.

Treasurer's Report – Christie Nicholson
The June 2026 Cash Flow reports, Savings reports, Budget reports, and Investment reports were sent for prior review to the Board electronically. Janice motioned to approve the June financial reports as presented. Maggie seconded the motion. Sarah asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Christie – Yes, Dr. Leung, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

Public Comment – Sarah Thomas
N/A

Licensing Administrator Report – Frances Cheung
Frances reported the total active licensee count at 5,898 and the Provisional licensee count at 12. Since the last administrative numbers report given during the last Board meeting on June 19th, there have been 143 new licensees, zero licensees have gone inactive, and five licensees have relinquished.

Board meetings for the next upcoming 6 months were scheduled. Dates are as follows:

- August 28, 2026
- (no September meeting)
- October 16, 2026
- November 20, 2026
- December 18, 2026
- January 15, 2027

Closed Session
Maggie motioned to close the meeting for discussion regarding **Applications**, pursuant to Article 33C of Chapter 143, §143-318.18(6) **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7) and NCBDN ByLaws, Article V (5) Section 4 (7), **Legal Consultation**, pursuant to Article 33C of Chapter 143, §143-318.11(3) and NCBDN ByLaws, Article V (5) Section 4 (3). Janice seconded the motion. No further discussion. Roll call to approve motion: Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

Applications – Marnie Jones
Marnie informed the Board that after issuing the deficiency letter to Applicant Fervil following the Board meeting in June, Applicant Fervil decided to withdraw and cancel her application.

Marnie also informed the Board that after issuing the deficiency letter to Applicant Quinn following the Board meeting in June, Applicant Quinn requested to put her application on hold for 1 year while she works on addressing the deficiencies.

Investigations – Marnie Jones and Henry Jones
Please see the Investigation report for full details.

The Board reviewed applicant COOP-63I7Y5.

The Board reviewed applicant ANDR-G2NG6D.

The Board reviewed applicant ALV-AP0OYO.

The Board reviewed Public Case 2026-0212.

- Henry joined the meeting at 9:27am.

The Board discussed a person, Ms. Brown, who has been on and off the docket for many years, since 2010. Marnie walked the Board through the history of this person's fraudulent activities.

The Board reviewed Public Case 2026-0211.

The Board reviewed Public Case 2026-0210.

Legal Consultation – Henry Jones
Henry informed that the Board has completed the re-adoption of Periodic Rules Review. All Rules had been determined by the Board to be necessary. The Office of Administrative Hearings agreed with the Board's determination.

The next step is for the Board to notify the Rules Review Commission of the deadlines on various items, including a date for public hearing, deadline for the public to submit a comment, etc. The Board has until 09/01/2030 to schedule these items. The Board can also amend any Rules during this timeframe.

- Henry left the meeting at 11:05am.

Christie motioned to re-open the meeting at 11:05am. Janice seconded the motion. No discussion. Roll call to approve motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

Open Session – Sarah Thomas

Actions related to closed session:

- Maggie motioned to approve and send Cautionary letter to Applicant COOP-63I7Y5. Christie seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.
- Maggie motioned to approve and send Cautionary letter to Applicant ANDR-G2NG6D. Christie seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.
- Maggie motioned to approve and send Cautionary letter to Applicant FALV-AP0OYO. Christie seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.
- Maggie motioned to close Public Case 2026-0212. Christie seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.
- Dr. Leung motioned to send letter to complainant in Public Case 2026-0210, with consent order revoking license and offering conditions of reinstatement. Maggie seconded the motion. No

discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

Board Officers & Committees for 2026-27
The Board discussed the officer slate and committee composition for 2026-27.

The following slate was put forward for vote:

- Sarah Thomas – Chair
- Maggie King – Vice Chair
- Janice Shannon – Treasurer
- Julie Kennedy – Secretary

Maggie motioned to approve the officer slate as presented. Christie seconded the motion. No discussion. Roll call to approve the motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.

Unfinished Business/New Business – Marnie Jones
Marnie reminded Board members of upcoming Ethics Education trainings that are either past due or due soon:

- Babbi was due to renew 7/5/2026.
- Janice is due to renew 9/23/2026.
- Dr. Leung is due 10/14/2026.

Public Comment – Sarah Thomas

- N/A

Christie motioned to adjourn the meeting at 11:21am. Janice seconded the motion. No further discussion. Roll call to approve motion: Christie – Yes, Dr. Leung – Yes, Janice – Yes, Maggie – Yes, Julie – Yes, Sarah – Yes.